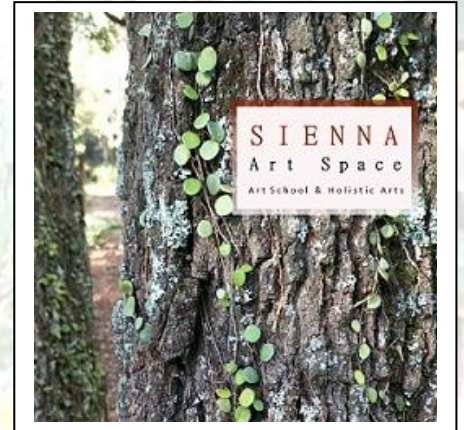


# Sienna Art Space · Art School & Holistic Arts ·

www.siennaartspace.com

## Course 3 Art Awareness

## The Art Filament Enrolment Form for 2023



This form can be completed Electronically in Acrobat Reader.

Go to: **Grey Menu Bar > Click on Tools > Use Fill & Sign** to Type your Word entries.

Send your completed forms to Erin - siennaartspace@gmail.com

This Enrolment Package has 6 Pages.

### Student's Information

Full Name	
D.O.B	

### Contact Information

Address			
Suburb		Postcode	
Mobile		Phone	
Email			
<b>List any Personal Experiences in Learning that may be challenging</b>	<p>Please list any known experiences you have in Student Learning that may incur some challenges to travelling through the course independently. E.g. Reading confidence.</p> <p>In the event that more information is necessary, an informal conference will be needed to gain awareness for positive learning practices for your course experience.</p>		
<b>Rate Confidence Levels</b>	<p><b>Speaking English:</b>  <input type="checkbox"/> Confident   <input type="checkbox"/> Very Confident</p> <p><b>Reading English:</b>  <input type="checkbox"/> Confident   <input type="checkbox"/> Very Confident</p> <p><b>Writing English:</b>  <input type="checkbox"/> Confident   <input type="checkbox"/> Very Confident</p> <p><b>Using Technology: A Camera &amp; Photo-transfer</b>  <input type="checkbox"/> Confident   <input type="checkbox"/> Very Confident</p> <p><b>Using Technology: Email – Typing &amp; Scanning</b>  <input type="checkbox"/> Confident   <input type="checkbox"/> Very Confident</p>		

### Course Enrolment

I understand that I am enrolling in **Course 3: Art Awareness** as part of the 'The Art Filament' Distance Courses. You are eligible only if you have completed Course 2: Art Resonances.

Please Indicate from the two available Learning Periods the Semester you would like to enroll in on Page 2.



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## Semester 1 Course Information Commencing Friday 27 January, 2023

**Course Duration:** 12 months (40 weeks) - 4 Hrs p/week Practical study at minimum.

**Course Fee:** \$3200 AU

### 2023 Beginning of Year Student Intake:

Those wishing to Complete the Course during Term 1 to 4:

- Friday 27 January to Thursday 6 April, 2023 ( Term 1 )
- Monday 24 April to Sunday 2 July, 2023 ( Term 2 )
- Monday 17 July to Sunday 24 September, 2023 ( Term 3 )
- and Monday 9 October to Sunday 12 December, 2023 ( Term 4 )

**Enrol from:** Sept 1, 2022

**Closing Date:** Jan 12, 2023

(Allows for processing time & Course Materials to be posted out to all students on time).

**Course Starts on:** Friday 27, 2023 official start date.

Course Materials will be received One week prior to course commencement.

### CALENDAR 2023

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© Erin Kathleen Muir

Term 1 Dates Monday 30 January to Sunday 9 April, 2023							Term 2 Dates Monday 24 April to Sunday 2 July, 2023						
Monday 10 Weeks	Tuesday 10 Weeks	Wednesday 10 Weeks	Thursday 10 Weeks	Friday 10 Weeks	Saturday 10 Weeks	Sunday 10 Weeks	Monday 10 Weeks	Tuesday 10 Weeks	Wednesday 10 Weeks	Thursday 10 Weeks	Friday 10 Weeks	Saturday 10 Weeks	Sunday 10 Weeks
Mon Jan 30	Tues Jan 31	Wed Feb 1	Thur Feb 2	Fri Feb 3	Sat Feb 4	Sun Feb 5	Mon Apr 24	Tues Apr 25	Wed Apr 26	Thur Apr 27	Fri Apr 28	Sat Apr 29	Sun Apr 30
Mon Feb 6	Tues Feb 7	Wed Feb 8	Thur Feb 9	Fri Feb 10	Sat Feb 11	Sun Feb 12	Mon May 1	Tues May 2	Wed May 3	Thur May 4	Fri May 5	Sat May 6	Sun May 7
Mon Feb 13	Tues Feb 14	Wed Feb 15	Thur Feb 16	Fri Feb 17	Sat Feb 18	Sun Feb 19	Mon May 8	Tues May 9	Wed May 10	Thur May 11	Fri May 12	Sat May 13	Sun May 14
Mon Feb 20	Tues Feb 21	Wed Feb 22	Thur Feb 23	Fri Feb 24	Sat Feb 25	Sun Feb 26	Mon May 15	Tues May 16	Wed May 17	Thur May 18	Fri May 19	Sat May 20	Sun May 21
Mon Feb 27	Tues Feb 28	Wed Mar 1	Thur Mar 2	Fri Mar 3	Sat Mar 4	Sun Mar 5	Mon May 22	Tues May 23	Wed May 24	Thur May 25	Fri May 26	Sat May 27	Sun May 28
Mon Mar 6	Tues Mar 7	Wed Mar 8	Thur Mar 9	Fri Mar 10	Sat Mar 11	Sun Mar 12	Mon May 29	Tues May 30	Wed May 31	Thur Jun 1	Fri Jun 2	Sat Jun 3	Sun Jun 4
Mon Mar 13	Tues Mar 14	Wed Mar 15	Thur Mar 16	Fri Mar 17	Sat Mar 18	Sun Mar 19	Mon Jun 5	Tues Jun 6	Wed Jun 7	Thur Jun 8	Fri Jun 9	Sat Jun 10	Sun Jun 11
Mon Mar 20	Tues Mar 21	Wed Mar 22	Thur Mar 23	Fri Mar 24	Sat Mar 25	Sun Mar 26	Mon Jun 12	Tues Jun 13	Wed Jun 14	Thur Jun 15	Fri Jun 16	Sat Jun 17	Sun Jun 18
Mon Mar 27	Tues Mar 28	Wed Mar 29	Thur Mar 30	Fri Mar 31	Sat Apr 1	Sun Apr 2	Mon Jun 19	Tues Jun 20	Wed Jun 21	Thur Jun 22	Fri Jun 23	Sat Jun 24	Sun Jun 25
Mon Apr 3	Tues Apr 4	Wed Apr 5	Thur Apr 6	Fri Apr 7	Sat Apr 8	Sun Apr 9	Mon Jun 26	Tues Jun 27	Wed Jun 28	Thur Jun 29	Fri Jun 30	Sat Jul 1	Sun Jul 2
Autumn vacation - Monday 10 April to Sunday 23 April, 2023 - 2 Weeks							Winter vacation - Monday 3 July to Sunday 16 July, 2023 - 2 Weeks						
Mon Apr 10	Tues Apr 11	Wed Apr 12	Thur Apr 13	Fri Apr 14	Sat Apr 15	Sun Apr 16	Mon Jul 3	Tues Jul 4	Wed Jul 5	Thur Jul 6	Fri Jul 7	Sat Jul 8	Sun Jul 9
Mon Apr 17	Tues Apr 18	Wed Apr 19	Thur Apr 20	Fri Apr 21	Sat Apr 22	Sun Apr 23	Mon Jul 10	Tues Jul 11	Wed Jul 12	Thur Jul 13	Fri Jul 14	Sat Jul 15	Sun Jul 16
Term 3 Dates Monday 17 July to Sunday 24 September, 2023							Term 4 Dates Monday 9 October to Sunday 17 December, 2023						
Monday 10 Weeks	Tuesday 10 Weeks	Wednesday 10 Weeks	Thursday 10 Weeks	Friday 10 Weeks	Saturday 10 Weeks	Sunday 10 Weeks	Monday 10 Weeks	Tuesday 10 Weeks	Wednesday 10 Weeks	Thursday 10 Weeks	Friday 10 Weeks	Saturday 10 Weeks	Sunday 10 Weeks
Mon Jul 17	Tues Jul 18	Wed Jul 19	Thur Jul 20	Fri Jul 21	Sat Jul 22	Sun Jul 23	Mon Oct 9	Tues Oct 10	Wed Oct 11	Thur Oct 12	Fri Oct 13	Sat Oct 14	Sun Oct 15
Mon Jul 24	Tues Jul 25	Wed Jul 26	Thur Jul 27	Fri Jul 28	Sat Jul 29	Sun Jul 30	Mon Oct 16	Tues Oct 17	Wed Oct 18	Thur Oct 19	Fri Oct 20	Sat Oct 21	Sun Oct 22
Mon Jul 31	Tues Aug 1	Wed Aug 2	Thur Aug 3	Fri Aug 4	Sat Aug 5	Sun Aug 6	Mon Oct 23	Tues Oct 24	Wed Oct 25	Thur Oct 26	Fri Oct 27	Sat Oct 28	Sun Oct 29
Mon Aug 7	Tues Aug 8	Wed Aug 9	Thur Aug 10	Fri Aug 11	Sat Aug 12	Sun Aug 13	Mon Oct 30	Tues Oct 31	Wed Nov 1	Thur Nov 2	Fri Nov 3	Sat Nov 4	Sun Nov 5
Mon Aug 14	Tues Aug 15	Wed Aug 16	Thur Aug 17	Fri Aug 18	Sat Aug 19	Sun Aug 20	Mon Nov 6	Tues Nov 7	Wed Nov 8	Thur Nov 9	Fri Nov 10	Sat Nov 11	Sun Nov 12
Mon Aug 21	Tues Aug 22	Wed Aug 23	Thur Aug 24	Fri Aug 25	Sat Aug 26	Sun Aug 27	Mon Nov 13	Tues Nov 14	Wed Nov 15	Thur Nov 16	Fri Nov 17	Sat Nov 18	Sun Nov 19
Mon Aug 28	Tues Aug 29	Wed Aug 30	Thur Aug 31	Fri Sep 1	Sat Sep 2	Sun Sep 3	Mon Nov 20	Tues Nov 21	Wed Nov 22	Thur Nov 23	Fri Nov 24	Sat Nov 25	Sun Nov 26
Mon Sep 4	Tues Sep 5	Wed Sep 6	Thur Sep 7	Fri Sep 8	Sat Sep 9	Sun Sep 10	Mon Nov 27	Tues Nov 28	Wed Nov 29	Thur Nov 30	Fri Dec 1	Sat Dec 2	Sun Dec 3
Mon Sep 11	Tues Sep 12	Wed Sep 13	Thur Sep 14	Fri Sep 15	Sat Sep 16	Sun Sep 17	Mon Dec 4	Tues Dec 5	Wed Dec 6	Thur Dec 7	Fri Dec 8	Sat Dec 9	Sun Dec 10
Mon Sep 18	Tues Sep 19	Wed Sep 20	Thur Sep 21	Fri Sep 22	Sat Sep 23	Sun Sep 24	Mon Dec 11	Tues Dec 12	Wed Dec 13	Thur Dec 14	Fri Dec 15	Sat Dec 16	Sun Dec 17
Spring vacation - Monday 25 Sept to Sunday 8 Oct, 2023 - 2 Weeks							Summer vacation - Monday 18 December to Sunday 28 January 2024						
Mon Sept 25	Tues Sept 26	Wed Sept 27	Thur Sept 28	Fri Sept 29	Sat Sept 30	Sun Oct 1	Mon Dec 18	Tues Dec 19	Wed Dec 20	Thur Dec 21	Fri Dec 22	Sat Dec 23	Sun Dec 24
Mon Oct 2	Tues Oct 3	Wed Oct 4	Thur Oct 5	Fri Oct 6	Sat Oct 7	Sun Oct 8	Mon Dec 25	Tues Dec 26	Wed Dec 27	Thur Dec 28	Fri Dec 29	Sat Dec 30	Sun Dec 31
							Mon Jan 1	Tues Jan 2	Wed Jan 3	Thur Jan 4	Fri Jan 5	Sat Jan 6	Sun Jan 7
							Mon Jan 8	Tues Jan 9	Wed Jan 10	Thur Jan 11	Fri Jan 12	Sat Jan 13	Sun Jan 14
							Mon Jan 15	Tues Jan 16	Wed Jan 17	Thur Jan 18	Fri Jan 19	Sat Jan 20	Sun Jan 21
							Mon Jan 22	Tues Jan 23	Wed Jan 24	Thur Jan 25	Fri Jan 26	Sat Jan 27	Sun Jan 28



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Please Tick All Statements & Initial with a date to communicate that you understand the Nature of the Enrolment and relationships to being a Student at Sienna Art Space as part of Distance Learning:

- I have read and agree to **Sienna Art Space's 2023 Terms and Conditions of Enrolment**. These are listed at the end of the form for your timely reading. Please be aware their relationship to your own Learning throughout the Course and Assessment.
- \_\_\_\_\_ (Initial & Date)

- I give permission for Staff to use photographs and images of Project submissions of Art for promotional purpose (s) on the Sienna website and other promotional material. The Terms & Conditions of Enrolment list information about Use of Photographs for Marketing Purposes.

Sienna Art Space does not endorse Students as Profiling for Career Awareness and it may not be the case that any work is showcased visually for marketing awareness. Please be aware that this is a general awareness that only selective marketing is an active part of business trade.

\_\_\_\_\_ (Initial & Date)

- I am aware that this Educational Program is Sienna Art Space business administration, with content and Educational material supported by continuous, ongoing and thoughtful teaching based on extensive training. The Nature of the availability at Distance is to support growth and encourage personal growth in others. I appreciate this is the Intellectual Property of Sienna Art Space & all of the materials and program are Copyrighted. No part of this Material may be reproduced in any form and it is Unethical to teach the program in any form, or to use learning activities for others benefit. It may not be reproduced for Colleagues, Peer benefit or used for teaching purposes and dialogues. Respect is a Professional Code of Conduct as part of participatory engagement as a fee-paying student and the above is mandated as natural Copyright beyond course completion.
- \_\_\_\_\_ (Initial & Date)

Student Full Signature:		Dated:	
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## Identification Attached

Please attach a Scanned copy of your **Driver's License or Proof of Identity Card**.

Authenticity & Proof of Identity are important to the process.  
(Communication and Genuine Award in the form of Certificate and gained Qualification at the end of each course for Diploma Students).

Your Legal Name should be used for the purpose of enrolment and Postal address & Contact details including Mobile & Email must be clear and accurate.

Adult Students admitted Only. You must be 18+ to be admitted into any Distance Course.

- I have attached a copy of my Driver's License or Proof of Identity Card \_\_\_\_\_ (Initial & Date)



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## Payment & Submission of Forms

Full upfront payment is required by direct transfer when issuing your enrolment form. Cash will not be accepted. Closing date is Jan 12, 2023 for Semester1 period & Closing date is June 26, 2023 for Semester2.

Please quote your last name as part of the reference when making your transfer.

Direct Deposit- Sienna Art space BSB: 062185 Account: 10719754

A receipt will be forwarded to you via post with your Course materials.  
Please forward your Enrolment form via email ([siennaartspace@gmail.com](mailto:siennaartspace@gmail.com))

## For Office Use only

### Enrolment Confirmation

Enrolment Form Received	
Enrollment Fee - Entered	
Payment Date	
Receipt #	
Confirmed	

### Initial Communication Log - Administration

Communication Notice 1 – Email Confirmation Sent	
Course Materials Sent via Post	
Communication Notice 2 – Welcome to Course Period	
Communication Notice 3 – Confirmation of Received Course Package at start of Semester	

*A Copy of all Correspondences are Documented as part of Intake, Confirmation & further, as Confidential Sequenced Records of Item Submissions.*

*These Student Records of Attainment are stored and documented as part of professional practice. Students maintain their own Records as well as part of the Easy to Follow Learning Program & Assessment Sequence.*

**S I E N N A**  
A r t S p a c e

Staff Full Signature:		Dated:	
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## END OF ENROLMENT PACKAGE 2023

### What to expect once your Application is Submitted

*I will be in contact:*

- 1. Firstly Via Email, to Confirm that both your Completed Enrolment Form & Payment has been received & accepted. Please allow Processing Time for Confirmation & a Communication Letter.*
- 2. Secondly, Via Post, you will receive a trackable Copy of your Course Materials.*

*Thank you, with appreciation – I look forward to a Wonderful 2023 Year  
with you as part of our Distance Program.*

*Erin Kathleen Muir*



**Sienna Art Space's**  
**2023 Terms and Conditions of Enrolment**  
**(Distance-Course – Specific)**

Updated Conditions as of Sept 1, 2022

**Course Fees & Confirmation**

Course Fees are listed on the Website and Updated Enrolment forms, bi-annually. Full payment is required as an online transfer by the Deadline for Enrolment Acceptance and a printed receipt is issued with your Course Materials sent to you, 1 week prior to course commencement. The Fee may not be adjusted or reduced for any reason. A Confirmation via Email will be issued once payment has been received and all mandatory paperwork has been received.

**Cancellations & Refunds**

As this Course is via Distance, Sienna Art Space issues confirmation to all Enrolments for advertised periods of Learning engagement. Sienna Art Space reserves the right to nominate Intake periods from year to year based on Distant Education for that year and Art School & Holistic Arts Service activities.

Please be aware that fees are non-refundable. In circumstances where Students experience Unexpected Illness of a Sustained nature, flexible timeframes may be negotiated in formal correspondence via email with the Course Coordinator. Agreed dates would be mutually arrived at to support the Student Participant in fulfilling the required assessment of the course and to benefit fully from the journey in Art making to satisfy enjoyment and to support them towards their satisfactory completion of the course. In the instance of illness, fees forwarded for the distance course are not transferrable for any other services hosted by Sienna Art Space.



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### **Submission of Assessable Items**

All assessments thoroughly explained in the printed Course Book received prior to course commencement, detail clearly Priority Dates for submitting at Intervals. These suggested dates offer a timeline response for projected goals and course adherence & managed time. Open communication is encouraged to ensure satisfaction and supported development throughout the course period. Student participants may notify the Course Developer throughout should they experience any concerns around completions of tasks.

As tasks are required to be completed as timely assessable items, Course provisions including the Course handbook are issued only 1 week prior to the course commencement. This ensures fairness based on time attribution and course length.

### **Art Materials - Provisions for Distance Course**

All Materials required for student developmental response and practical tasks are the Student Participant's own. Choice observances allow for individual budgeting and diverse responses in the making across Dry & Wet Materials for given tasks.

One week prior to the course, a number of provisions will be sent to you.  
These include:

- USB drive with Electronic Materials
- Printed Course Book & separate Assessment Book
- Introduction Manual

All Reference Lists will be select connections in the Course Material.

### **Photography**

Sienna Art Space does not endorse Students as Profiling for Career Awareness and it may be not the case that any work is showcased visually for marketing awareness. Please be aware that this is a general awareness that selective Marketing is an active part of business process and vehicle for generating visible course participation. Should you not wish to agree to consent, you may choose to not tick the box awareness on the Enrolment Form.

### **Student Conduct**

All communication between the Course Facilitator and the Student participant should be professional and respectful. Should there be any disrespectful communication to the Course Provider, a timely address will be made in writing and where needed participants may be expelled from the course at choice. This ensures maintenance of a supportive, respectful transference of information taking into account professional practice features for establishing best practice commercially and as general communication.

### **Health & Safety**

Address of all Health & Safety Guidelines and potential hazards are made as written outlines in the Course Book as part of overviews and throughout the course learning materials. To ensure student welfare: medical conditions, allergies or aware learning requirements on behalf of the student participant at the point of enrolment, simply for the Course Facilitator's general awareness. However, independent Distance students are self-governing and thus must observe their own energy, actions and responsive-health conversation in carrying out practical connections throughout the course. Any Student engagement principles of core-value such as Ergonomics, healthy timeframes dedicated to learning and



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use of materials / equipment are built into course materials. Individuals are responsible for their own Health during the course with only safe-provisions and holistic discovery energy journeying being a part of course outlines and delivery.

## **Studio Values & Authenticity of Submissions**

Assessment is a valued requirement of all Courses via Distance. We appreciate authenticity and observe the use of photographs and as developmental process being part of submission. Upon enrolment, a driver's license and or photo-identification is used to support honest engagement and authentication. It also ensures correspondence information for ID awareness in Certificates and Diploma accumulative award as a form of qualification. It is important that student participants are above 18 years old and respectful of the Learning at Sienna Art Space. It is also imperative that all Student participants recognise Assessable items are students own work.

Facilitation at Sienna Art Space prides itself on transparency of practice and also the communication of the evolving structure through Certification Outcomes.

## **Privacy**

All contact information is confidential. Information supplied to Sienna Art Space will not be disclosed outside of the school. Sienna Art Space will from time to time send mail and email to students and past students for the purposes of marketing. Should you wish to be removed from the mailing list please notify us in writing that you wish to Unsubscribe.

*End of 2023 Terms and Conditions of Enrolment.*