# Sienna Art Space School $\cdot$ Art & Holistic Care $\cdot$

### www.siennaartspace.com

**Course 1** The Art Filament

**Art Foundations** Enrolment Form for 2026

This form can be completed Electronically in Acrobat Reader. *Go to: Grey Menu Bar > Click on Tools > Use Fill & Sign* to Type your Word entries. Send your completed forms to Erin - siennaartspace@gmail.com This Enrolment Package has 6 Pages.

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	Art School & Holistic Arts	
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Student Information				
Full Name				
D.O.B				

## **Contact Information**

Address				
Suburb		Postcode		
Mobile		Phone		
Email				
List any personal	Please list any known 6	experiences you have ir	Student Learning that	
experiences in	may incur some challenges to travelling through the course			
Learning that may	independently. E.g. Reading confidence.			
be challenging				
			ecessary, an informal	
		•	ss for positive learning	
	practices for your cours	•		
Rate confidence	Speaking English:	-	English:	
levels	☐ Confident ☐ Very Co	onfident $\square$ Confid	ent   Very Confident	
	Writing English:			
	☐ Confident ☐ Very Co	onfident		
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	Using Technology:		chnology:	
	A Camera & Photo-tra	nsfer Email – <sup>-</sup>	Typing & Scanning	
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## **Course Enrolment**

I understand that I am enrolling in Course 1: Art Foundations as part of the 'The Art Filament' Distance Courses.

Please Indicate from the two available Learning Periods the Semester you would like to enrol in on Page 2.

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# Choose Option 1 or 2: (Tick the Box)

☐ OPTION 1: Semester 1 Commencing	☐ OPTION 2: Semester 2 Commencing
Friday January 26, 2026	Monday July 17, 2026
Course Duration: 6 months (20 weeks) –	Course Duration: 6 months (20 weeks) –
4 Hrs p/week Practical study at minimum.	4 Hrs p/week Practical study at minimum.
Course Fee: \$1600 AU	Course Fee: \$1600 AU
2026 Beginning of Year Student Intake:	2026 Mid - Year Student Intake:
Those wishing to Complete the Course during	Those wishing to Complete the Course during
Term 1 & 2	Term 3 & 4:
Monday 26 January to Sunday 5 April, 2026	Monday 20 July to Sunday 27 September,
(Term 1) and Monday 25 April to Sunday 28	2026 (Term 3) and Monday 12 October to
June, 2026 ( Term 2 )	Sunday 20 December, 2026 (Term 4)
Enrol from: Sept 1, 2025	Enrol from: April 1, 2026.
Closing Date: Jan 12, 2026	Closing Date: June 26, 2026 (Allows for
(Allows for processing time & Course	processing time & Course Materials to be
Materials to be posted out to all students on	posted out to all students on time).
time).	
	Course Starts on: Monday July 20, 2026
Course Starts on: Monday January 26, 2026	official start date. Course Materials will be
official start date. Course Materials will be	received One week prior to course
received One week prior to course	commencement.

# **CALENDAR 2026**

commencement.

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Mon26Jan	Tues 27Jan	Wed28Jan	Thu29Jan	Fri30Jan	Sat31Jan	Sun1Feb	Mon20Apr	Tues21Apr	Wed22Apr	Thu23Apr	Fri24Apr	Sat25Apr	Sun26Apr
Mon2Feb	Tues3Feb	Wed4Feb	Thu5Feb	Fri6Feb	Sat7Feb	Sun8Feb	Mon27Apr	Tues28Apr	Wed29Apr	Thu30Apr	Fri1May	Sat2May	Sun3May
Mon9Feb	Tues10Feb	Wed11Feb	Thur12Feb	Fri13Feb	Sat14Feb	Sun15Feb	Mon4May	Tues5May	Wed6May	Thur7May	Fri8May	Sat9May	Sun10May
Mon16Feb	Tues17Feb	Wed18Feb	Thur19Feb	Fri20Feb	Sat21Feb	Sun22Feb	Mon11May	Tues12May	Wed13May	Thur14May	Fri15May	Sat16May	Sun17May
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are listed at the end of the f	Sienna Art Space's 2026 Term orm for your timely reading. F out the Course and Assessmo	Please be aware	
(Initial & Date)			
promotional purposes on Conditions of Enrolment list Art Space does not endorse that any work is showcase	ff to use photographs and in the Sienna website and oth tinformation about Use of Ph Students as Profiling for Care d visually for marketing awa ective Marketing is an active p	ner promotional otographs for Ma eer Awareness ai areness. Please	material. The Terms & arketing Purpose. Siennand it may not be the case be aware that this is a
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(Initial & Date)			
Student Full Signature		Dated	

## Identification Attached

Please attach a Scanned copy of your Driver's License or Proof of Identity Card. Authenticity & Proof of Identity are important to the process. (This supports Communication and evidences Genuine Award in the form of a Certificate and gained Qualification at the end of each course for Diploma Students).

Your Legal Name should be used for the purpose of enrolment and Postal address & Contact details including Mobile & Email must be clear and accurate.

□ I have attached a copy of my Driver's License or Proof of Identity Card(Initial & Date)	

#### Payment & Submission of Forms

Full upfront payment is required by direct transfer when issuing your enrolment form.

Cash will not be accepted. Closing date is Jan 12, 2026 for Semester1 period & Closing date is June 26, 2026 for Semester2.

Please quote your last name as part of the reference when making your transfer.

Direct Deposit- Sienna Art space BSB: 062185 Account: 10719754

A receipt will be forwarded to you via post with your Course materials. Please forward your Enrolment form via email (siennaartspace@gmail.com)

#### For Office Use Only

# **Enrolment Confirmation**

Enrolment Form- Received	
Enrolment Fee - Entered	
Payment Date	
Receipt Number #	
Confirmed	

# **Initial Communication Log - Administration**

Communication Notice 1	
<b>Email Confirmation Sent</b>	
Course Materials sent via	
post	
Communication Notice 2	
Welcome to Course Period	
Communication Notice 3 –	
Confirmation of Received	
Course Package at start of	
Semester	

A Copy of all Correspondences are Documented as part of Intake, Confirmation & further, as Confidential Sequenced Records of Item Submissions.

These Student Records of Attainment are stored and documented as part of professional practice. Students maintain their privacy.

Staff Full Signature	Dated	
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#### **END OF ENROLMENT PACKAGE 2026**

What to expect once your Application is Submitted I will be in contact:

- 1. Firstly Via Email, to Confirm that both your Completed Enrolment Form & Payment has been received & accepted. Please allow Processing Time for Confirmation & a Communication Letter.
- 2. Secondly, Via Post, you will receive a trackable Copy of your Course Materials.

Thank you, with appreciation – I look forward to a Wonderful 2026 Year with you as part of our Distance Program. Erin Kathleen Muir

# Sienna Art Space's 2026 Terms and Conditions of Enrolment (Distance-Course – Specific)

Updated Conditions as of March26, 2025.

#### **Course Fees & Confirmation**

Course Fees are listed on the Website and Updated Enrolment forms, bi-annually. Full payment is required as an online transfer by the Deadline for Enrolment Acceptance and a printed receipt is issued with your Course Materials sent to you, 1 week prior to course commencement. The Fee may not be adjusted or reduced for any reason. A Confirmation via Email, will be issued once payment has been received and also all mandatory paperwork has been received.

#### **Cancellations & Refunds**

As this Course is via Distance, Sienna Art Space issues confirmation to all Enrolments for advertised periods of Learning engagement. Sienna Art Space reserves the right to nominate Intake periods from year to year based on Distant Education for that year and Art School & Holistic Arts Service activities. Please be aware that fees are non-refundable. In circumstances where Students experience Unexpected Illness of a Sustained nature, flexible timeframes may be negotiated in formal correspondence via email with the Course Coordinator. Agreed dates would be mutually arrived at to support the Student Participant in fulfilling the required assessment of the course and to benefit fully from the journey in Art making to satisfy enjoyment and feelings around satisfactory completion. In instances of illness, fees forwarded for the distance course are not transferrable for any other services hosted by Sienna Art Space.

#### **Submission of Assessable Items**

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All assessments thoroughly explained in the printed Course Book received prior to course commencement, detail clearly Priority Dates for submitting at Intervals. These suggested dates offer a timeline response for projected goals and course adherence & managed time. Open communication is encouraged to ensure feelings of satisfactory and supported development throughout the course period. Student participants may notify the Course Developer throughout should they experience any concerns around completions of tasks.

As tasks are required to be completed as timely assessable items, Course provisions including the Course handbook are issued only 1 week prior to the course commencement. This ensures fairness based on time attribution and course length.

#### **Art Materials - Provisions for Distance Course**

All Materials required for student developmental response and practical tasks are the Student Participant's own. Choice observances allow for individual budgeting and diverse responses in the making across Dry & Wet Materials for given tasks.

One week prior to the course, a number of provisions will be sent to you.

These include:

- USB drive with Electronic Materials
- Printed Course Book & separate Assessment Book
- Introduction Manual

All Reference Lists will be selective connection in Course Material.

#### **Photography**

Sienna Art Space does not endorse Students as Profiling for Career Awareness and it may be not the case that any work is showcased visually for marketing awareness. Please be aware that this is a general awareness that selective Marketing is an active part of business process and vehicle for generating visible course participation. Should you not wish to agree to consent, you may choose to not tick the box awareness on the Enrolment Form.

#### **Student Conduct**

All communication between the Course Facilitator and the Student participant should be professional and respectful. Should there be any disrespectful communication to the Course Provider, a timely address will be made in writing and where needed participants may be expelled from the course at choice. This ensures maintenance of a supportive, respectful transference of information taking into account professional practice features for establishing best practice commercially and as general communication.

#### **Health & Safety**

Address of all Health & Safety Guidelines and potential hazards are made as written outlines in the Course Book as part of overviews and throughout the course learning materials. To ensure student welfare: medical conditions, allergies or aware learning requirements on behalf of the

student participant at the point of enrolment, simply for the Course Facilitator's general awareness. However, independent Distance students are self-governing and thus must observe their own energy, actions and responsive health conversation in carrying out practical connections throughout the course. Any Student engagement principles of core-value such as Ergonomics, healthy timeframes dedicated to learning and use of materials / equipment are built into the course material. Individuals are responsible for their own Health during the course with only safe-provisions and holistic discovery energy journeying being a part of course outlines and delivery.

#### **Studio Values & Authenticity of Submissions**

Assessment is a valued requirement of all Courses via Distance. We appreciate authenticity and observe the use of photographs and developmental process as part of submission. Upon enrolment, a driver's license and or photo-identification is used to support honest engagement and authentication. It also ensures correspondence information for ID awareness in Certificates and Diploma accumulative award as a form of qualification. It is important that student participants are above 18 years old and respectful of the Learning at Sienna Art Space. It is also imperative that all Student participants recognise Assessable items are students own work.

Facilitation at Sienna Art Space prides itself on transparency of practice and also the communication of the evolving structure through Certification Outcomes.

#### **Privacy**

All contact information is confidential. Information supplied to Sienna Art Space will not be disclosed outside of the school. Sienna Art Space will from time to time send mail and email to students and past students for the purposes of marketing. Should you wish to be removed from the mailing list please notify us in writing that you wish to Unsubscribe.

End of 2026 Terms and Conditions of Enrolment.